

FUNDING REQUEST TEMPLATE FOR CECP™ PROGRAM

Dear [NAME],

I hope this message finds you well. I am writing to discuss my professional development and seek your support in pursuing further education. As you are aware, I am dedicated to enhancing the success of our team and organization, while continuously advancing my own skills.

I am interested in enrolling in the Certified Event Contract Professional (CECP™) program offered by Planner Protect™ Inc. This program is particularly appealing to me because *[explain why it interests you or outline unique features of the program]*. I am confident that my participation in this program will not only benefit my professional growth but also contribute to our team and organization.

The CECP™ program, available at cecp.plannerprotect.ca, is the industry's first certification program focusing exclusively on event contracts. It covers essential contract knowledge, negotiation strategies and the development of balanced event contracts.

I am seeking financial support for this professional development opportunity. I believe this investment will yield numerous benefits, including *[list a few benefits to you and your employer]*. I am eager to discuss the steps needed to approve and fund this program so I can begin on *[date]*.

Thank you for considering my request. I am looking forward to your response and the opportunity to further discuss this matter.

Warm regards,

[name]